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2 January 1951

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STAFF CONFERENCE

Minutes of Meeting held in Director's
Conference Room, Administration Building
Tuesday, 2 January 1951, at 1100 hours

Mr. William H. Jackson Presiding

Present

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[] Deputy Director, Plans
Lyman B. Kirkpatrick, Executive Assistant to DCI
[] Executive Assistant to DCI
James M. Andrews, Asst. Dir. for Collection & Dissemination
[] Advisor for Management
Theodore Babbitt, Asst. Dir. for Research and Reports
George G. Carey, Asst. Dir. for Operations
H. Marshall Chadwell, Asst. Dir. for Scientific Intelligence
[] Asst. Dir. for Special Services
William L. Langer, Asst. Dir. for National Estimates
James Q. Rober, Act'g Asst. Dir. for Intelligence Coordination
[] Asst. Dir. for Special Operations
[] Asst. Dir. for Policy Coordination

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1. Mr. Jackson explained that the Marshall letter had been received by the Secretary of Defense and had been referred to the Joint Chiefs of Staff for comment and for future discussion with CIA of its implementation. He stated that he felt there will be little question but that we would receive everything we requested in the letter. Mr. Jackson reported that [REDACTED]

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[REDACTED] Mr. Jackson said that some care was necessary in conducting liaison with other agencies and that Mr. Reber's office would have the responsibility for liaison arrangements. Mr. Jackson asked Dr. Langer to say a few words on the development of the Office of Estimates.

2. Dr. Langer said that the organization of the Office of Estimates was well along toward completion. He pointed out that the Board of National Estimates now consisted of a very high-powered group who would keep all of the estimators on their mettle. [REDACTED] has joined the Board of Estimates;

[REDACTED] will shortly be added to the Board. Dr. Langer stated that he was worried about the ability of the IAC agencies to keep pace with such a high level group. Dr. Langer said that he thought it would be desirable to alternate members of the Board of Estimates [REDACTED]

[REDACTED] He stated that he felt any additional time would result in their getting out of touch with the thinking of O/NE.

3. Mr. Kirkpatrick reported that the Director's Staff was maintaining a daily status sheet on which would be noted all items which should be called to the attention of the Director. He suggested that any item which the Assistant Directors wish to have brought to the attention of the DCI be sent up for inclusion on this status sheet. Dr. Langer said that O/NE keeps a daily status sheet showing the progress on estimates and that he would furnish this for inclusion of such part as was necessary.

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[] and Mr. Kirkpatrick, would be to present them to the National Security Council which in turn would ask the Departments of State and Defense for comment.

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